



TOWN OF RIDGEFIELD

Police Department

Town of Ridgefield Police Commission Meeting Minutes

Thursday, December 11, 2025 at 7:00 pm

Meeting Location: Town Hall Annex, 66 Prospect Street

APPROVED

COMMISSIONERS PRESENT: Sharon Dornfeld (Chair), Issy Caporale (Secretary), Ralph Money

BY PHONE: John Frey, Stephen Riebling

ALSO PRESENT: Chief Jeff Kreitz, Major Nick Fowler, Captain Brian Durling & Amy Platt

These minutes are a general summary of the meeting and are not intended to be a verbatim transcription.

Meeting called to order by Chair Sharon Dornfeld at 7:00 pm.

1. APPROVAL OF MINUTES

Motion made by Ralph Money to approve the November 2025 meeting minutes. Seconded by Issy Caporale. Motion carried 5-0.

2. PUBLIC COMMENT – None

Motion by Chair Dornfeld to move the first item of new business after public comment in consideration of Cpt. Durling's time. Seconded by Issy Caporale. Motion carried 5-0.

3. NEW BUSINESS:

A. Division of Professional Standards Annual Report

- Cpt. Brian Durling presented an annual summary of the Division of Professional Standards responsibilities, achievements and stats to the Commission.

4. COMMISSION CORRESPONDENCE

A. Voicemail – None

B. Written Correspondence – Chair Dornfeld shared an email from Rudy Marconi requesting input from the Police Commission regarding the criteria/qualifications to be used as the BOS prepares to interview individuals for the new Public Safety Facility Building Committee.

After some discussion, Ralph Money made a motion to request a joint meeting of the Board of Police Commissioners and the Board of Selectpersons to discuss next steps regarding the Town's future public safety facility needs moving forward. Discussion topics to include, 1) the new charge/formation of a Public Safety Facility Building Committee, and 2) the criteria by which members of the committee will be chosen. Seconded by John Frey. Motion approved 5-0.



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5. OLD BUSINESS

A. Request from the Town Parking Authority to prohibit oversize vehicle parking on Main Street. Chair Dornfeld provided a written response to the Parking Authority which, in summary, states the Board of Police Commissioners believes that parking restrictions on Main Street fall under the purview of the Parking Authority.

6. NEW BUSINESS - *continued*

B. Review FY2027 Capital and Operating Budgets

- Chief Kreitz shared the proposed Capital budget with the Commission.
- A separate cost center for facility maintenance and critical infrastructure improvements is being managed by Jake Muller, with input from Chief Kreitz and Major Fowler.

Ralph Money made a motion to approve the proposed FY2027 Capital budget as presented. Seconded by Issy Caporale. Motion carried 5-0.

- Next, Chief Kreitz presented the proposed Operating budget to the Commission.

Issy Caporale made a motion to approve the proposed FY2027 Operating budget as presented. Seconded by Ralph Money. Motion carried 5-0.

C. 2026 Meeting Schedule

Ralph Money made a motion to approve the 2026 meeting schedule. Seconded by Issy Caporale. Motion carried 5-0.

7. CHIEF'S REPORT

A. Traffic / Sign Report – Submitted by Sgt. Matthew Seibert

- Parts have been ordered for the malfunctioning sign on Rte. 116. The State will come repair it once the parts arrive later this month.
- The Rte. 7 speed sign is also malfunctioning due to poor battery charging (weather/winter/high traffic volume). The state is aware and is going to come evaluate the issues.
- UCONN's T2 Center was contacted to request a vehicle counter on Prospect Ridge to evaluate a resident's concern over vehicle and pedestrian traffic reported last month. They will install a counter and report back the results once the data is collected.
- The area of 432 Branchville Road was referred to State DOT to conduct a comprehensive review to determine whether any roadway or signage improvements are appropriate for this location.



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B. Training & Public Relations Report – Covered under Cpt. Brian Durling's annual report within New Business.

C. Department Statistics

- Chief Kreitz shared the Department's monthly incident statistics.

8. UNION PARTICIPATION – No Union business was discussed.

9. EXECUTIVE SESSION

A. Chief Kreitz Annual Review

Issy Caporale made a motion to enter Executive Session to discuss Chief Kreitz' annual review at 8:19pm. Seconded by Ralph Money. Motion carried 5-0.

The Police Commission returned to Public Session at 8:35pm with no motions or votes taken.

With no further business, Ralph Money moved to adjourn the meeting at 8:36pm. Stephen Riebling seconded the motion. Motion approved.

REMINDER: Next meeting Thursday, January 8, 2025 at 7:00 pm